



APPLICATION FOR EMPLOYMENT

New Arizona Family, Inc.

4222 East Thomas Road, Phoenix 85018

(602) 553-7317, 7318

Answer all questions. Incomplete information will affect consideration for employment.

New Arizona Family requires pre-employment drug testing. All job offers are contingent upon negative test results.

1. Title of position for which you are applying: _____

2. Name (print): _____ Last First MI Soc. Sec. No.: _____

3. Address: _____ Street Apt # City/State Zip

4. Phone: Home: _____ Work: _____ call at work OK? _____ Cell/Message: _____

5. Have you ever been convicted of any felony? Yes _____ No _____ If yes, explain on a separate sheet and attach. Conviction is not necessarily a bar to employment; however, failing to reveal a felony conviction is cause for termination of any employment with New Arizona Family.

6. Are you related to a New Arizona Family employee? If yes, name/relationship: _____

7. What kind of work will you accept? Full time _____ Regular part time _____ On-call/pool _____ Shift work _____

8. a. Did you graduate from high school? Yes _____ No _____ If "No", do you have a GED? Yes _____ No _____

b. Name and address of high school _____

c. Name and address of business/trade school completed _____

Course of study completed for which you have diploma/certificate _____

d. Name and address of college Major No. hours Degree received

Table with 4 columns: Name and address of college, Major, No. hours, Degree received. Contains three rows of blank lines for data entry.

9. What languages, other than English, do you speak fluently? _____

10. Driver license, professional licenses/certifications and their numbers, states of issue and expiration dates:

- a. _____ c. _____
b. _____ d. _____

11. Are you legally able to work in the United States? Yes _____ No _____ New Arizona Family, in accordance with the Federal Immigration Control and Reform Act, hires only U.S. citizens and lawfully authorized alien workers.

New Arizona Family is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, national origin, age, handicap or any other non-job related reason

12. Your qualifications will be evaluated largely based on the information you provide here. The amount of experience and how you describe it will have a major effect on whether you will be considered for a position. List your most recent employment or related volunteer experience first. Include all paid experience during the past 10 years. If you wish to provide more information, you may add a separate sheet or a resume, but you still must complete all items in this section. **Do not just state "See Resume".**

Dates Employed (mo/yr) Job Title _____ Supervisor _____
From _____/____/____ Employer Name/Address _____
To _____/____/____ Phone _____ Reason for Leaving _____
Hrs. per week _____ Description of Work _____
Ending Pay _____
Eligible for rehire? _____

Dates Employed (mo/yr) Job Title _____ Supervisor _____
From _____/____/____ Employer Name/Address _____
To _____/____/____ Phone _____ Reason for Leaving _____
Hrs. per week _____ Description of Work _____
Ending Pay _____
Eligible for rehire? _____

Dates Employed (mo/yr) Job Title _____ Supervisor _____
From _____/____/____ Employer Name/Address _____
To _____/____/____ Phone _____ Reason for Leaving _____
Hrs. per week _____ Description of Work _____
Ending Pay _____
Eligible for rehire? _____

Dates Employed (mo/yr) Job Title _____ Supervisor _____
From _____/____/____ Employer Name/Address _____
To _____/____/____ Phone _____ Reason for Leaving _____
Hrs. per week _____ Description of Work _____
Ending Pay _____
Eligible for rehire? _____

13. I certify that all statements made in this application and attachments are true and understand that any deliberate misstatements or omissions of material facts will cause me to forfeit all eligibility to any employment with New Arizona Family. I further understand that New Arizona Family may verify all information I have provided, including educational and employment records.

Signature _____ Date _____

NEW ARIZONA FAMILY, Inc.

Equal Employment Opportunity Questionnaire

It is New Arizona Family's policy to provide equal employment opportunity to all persons without regard to race, religion, sex, age, national origin, disability or any other non-job related reason. Our officers and employees will not discriminate in any way against, or in favor of, any applicant or employee based upon the above factors.

The information we are asking for below is for statistical and research purposes only. It will be used only to measure, report and, as necessary, improve our affirmative action and equal employment opportunity efforts. Your completion of this questionnaire is strictly voluntary and the information you provide is completely anonymous; when your application is received by New Arizona Family this page will be separated from the application.

Position title applied for _____ Application date _____

Sex: Male Female Birth date (month/year) _____ / _____

Ethnic category:

- American Indian or Alaskan native - a person having origins in any of the original peoples of North America
- Asian or Pacific Islander - a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent or the Pacific Islands; for example, China, India, Japan, Korea, the Philippine Islands, Samoa
- Black (not of Hispanic origin) - a person having origins in one of the black racial groups
- Hispanic - a person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race
- White - a person having origins in any of the original peoples of Europe, North Africa or the Middle East

If there had been a category selection offered above such as Bi-racial, or Multi-racial, would you have checked that box instead of making the selection you made, or instead of not responding, if you did not?

Yes No

Are you a Veteran? Yes No Vietnam-era veteran? Yes No